

City's Municipal Clerk Attains Top Certification

With 13 years as city clerk under her belt, there's no doubt she's experienced. And having worked with three mayors, dozens of commissioners and hundreds of city employees, there's no doubt she's learned how to be both diplomatic and persistent.

But, most of all, now that she's attained a certification that is highly sought after in her field, there's no doubt Roberta Warren knows her stuff.

Nicholasville City Clerk Roberta Warren recently attained something only 3% of Kentucky's municipal clerks have: the distinguished title of Master Municipal Clerk (MMC) from the International Institute of Municipal Clerks (IIMC), Inc.

The 5-year certification process has demanding education requirements, and candidates must demonstrate a record of significant contributions to their local government, their community and state.

"My parents instilled in me a desire to learn as much as possible and to achieve all I can," said Warren. "Knowledge was my goal and the title was secondary. That's why there's part of me that is still amazed that I'm now a Master Municipal Clerk."

Two of the people who depend on her most were not at all surprised she accomplished what she set out to do.

"Until you work in some capacity within a city, it is hard to comprehend the huge role municipal clerks play in keeping the organization running," said Nicholasville Mayor Russ Meyer. "And in a community the size of ours, she wears many hats—from public liaison, to grant writer, to keeper of the official records. Roberta wears them all exceptionally well."

Finance and Utility Manager Tom Calkins also has only the highest respect for Warren.

"Roberta's experience taught her that documenting everything pays dividends in the long-term, and that was never more evident than when we were able to recoup so much of the costs the city had as a result of dealing with the ice storm of 2009," said Calkins. "That alone more than proved her value to this city, and she does things like that every day."

Her next big goal is to reorganize the city's archived records, which are currently hard to access due to limited storage space.

"We have all our records, but I can't wait for the day that we have more space so I can organize them the way they should be. It's been my dream for years," she said.

Warren has the perfect job and Nicholasville's city clerk is as perfect as they come.