

APPLICATION
FOR
LAND SUBDIVISION & DEVELOPMENT

Type of Subdivision: MAJOR PRELIMINARY
 MINOR FINAL

Complete in Duplicate and Give Copy to Applicant

The undersigned does hereby request approval of the subdivision and/or development described hereafter.

1. Name of Applicant _____
Address _____
Phone (Business) _____ (Home) _____
2. Legal Owner of Land _____
Address _____
Phone (Business) _____ (Home) _____
3. Name of Surveyor or Engineer _____
Address _____
Phone (Business) _____ (Home) _____
4. Name of Subdivision _____
5. Locational Description: Tax Lot or other identification _____

(In addition, please attach copy of legal description)
6. Proposed Use _____

7. Purpose of the Plat _____

8. Present Zoning District _____
9. Number of Lots _____ Area of Tract _____
10. Do you propose deed restrictions? Yes _____ No _____
(If YES, please attach a copy)
11. State your intention to install or post a guarantee prior to actual installation of the following improvements.

<u>Improvement</u>	<u>Installation</u>	<u>Guarantee (Cost)</u>
a. Monuments	_____	_____
b. Streets	_____	_____
c. Curbs and Gutters	_____	_____
d. Sidewalks	_____	_____
e. Street Signs	_____	_____
f. Street Lighting	_____	_____
g. Water System	_____	_____
h. Sanitary Sewer System	_____	_____
i. Storm Drainage System	_____	_____
j. Over-Size Improvements	_____	_____

12. Have all required improvements been installed? Yes _____ No _____
 If NO, include detailed estimates of cost and a statement relative to the method of improvement guarantee. All estimates must be approved by the responsible municipal official.

13. Variances requested from plat or design requirements.

<u>Section Number</u>	<u>Item</u>
a. _____	_____
b. _____	_____
c. _____	_____
d. _____	_____
e. _____	_____

14. Fee _____

- a. Preliminary Plat - Section 332
- b. Final Plat - Section 342
- c. Minor Plat - Section 353

15. List other materials submitted with this application.

<u>Item</u>	<u>Number of Copies</u>
a. _____	_____
b. _____	_____
c. _____	_____
d. _____	_____
e. _____	_____

16. Supporting Information: Attach the following items to the application.

a. Preliminary Plat

1. A list of all property owners and their mailing address within, contiguous to, and directly across the street from the proposed subdivision. (See attached format, page 5)

b. Minor plat (This requirement may be waived by Chairman of Planning Commission)

1. A list of all property owners and their mailing address within, contiguous to, and directly across the street from the proposed subdivision. (See attached format, page 5)

I certify that the information contained in this application and its supplement are true and correct.

Applicant: _____ Date: _____

Owner: _____ Date: _____

FOR OFFICIAL USE ONLY

Date Received _____

Date of Meeting of Planning Commission _____

Action by Planning Commission (Approved) _____ (Denied) _____

If approved, the following conditions and safeguards were prescribed:

1. _____

2. _____

3. _____

4. _____

5. _____

If plat denied, reason(s) for denial _____

Variances approved (if any) _____

Date: _____ Chairman: _____

LIST OF ADJOINING PROPERTY OWNERS
TO RECEIVE CERTIFIED OR REGISTERED LETTERS

The applicant must submit a list of names and mailing addresses of all persons owning property adjoining (including properties across public right-of-ways) the subject property, using the form below. Such names shall be secured from the records of the Jessamine County Tax Assessor no more than thirty days prior to the filing of this application. The applicant should retain a copy of this listing, especially to insure certified or registered letters cover all persons.

Address of Property Located Adjoining Subject Property	Name of Property Owner Adjoining Subject Property	Property Owner's Address If Different From Property Address
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
14.		

Adjoining property owners will have five (5) days in which to contact the Planning Commission Staff Office, regarding any comments they may have about the proposed plat. After the five (5) days, the Chairman of the Planning Commission may sign the plat or require that it be presented at the next regular Commission meeting.